

Council President Buchanan called the Agenda Meeting to order at 7:13 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Deputy Clerk Morelos announced that this Agenda Session Meeting being held on Monday, October 28, 2019 been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, Novak.

Absent: Mayor Kennedy O'Brien
David McGill, Councilman

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Deputy Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

- Council President Buchanan announced that the following Ordinance(s) were introduced at the October 28, 2019 Council meeting and are scheduled for Public Hearing and Adoption on November 12, 2019.

ORDINANCE 475-19

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
"2-15.6 CRIMINAL HISTORY BACKGROUND
CHECKS FOR ALL YOUTH PROGRAMS"
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee – Co. Enriquez - Public Hearing 11-12-19)

ORDINANCE # 476-19

**AN ORDINANCE AMENDING CHAPTER XVII, "MUNICIPALLY
SPONSORED ATHLETIC ORGANIZATIONS", "17-8 MEMBERSHIP"
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee – Co. Enriquez - Public Hearing 11-12-19)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilman McGill**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of Sept., 2019.
- 2) CFO's Investment Activity report for the month of Sept., 2019.

- Motion seconded by Council President Buchanan.

- B) Authorization for the Tax Collector to refund 2019 taxes in the amount of \$131.25 and cancelling all subsequent billed taxes, due to **100% Disabled Veteran Tax Exemption** approved by the Tax Assessor effective September 23, 2019, covering Steven Pekarsky, Block 34.01, Lot 495 & 496, 53 Wilson Ave.

-Approved / Resolution

- C) Committee Reports: 1) Progress

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Councilman Enriquez moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of Sept., 2019.

- Motion seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Thanked everyone involved in the Trick or Trunk.
- 2) Reported on the various Recreation sponsored events and programs.
- 3) Congratulated the Junior Bombers Cheer and Football teams that advanced to their State Championships and playoffs.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Councilman Dalina moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of Sept., 2019.
- 2) Fire Prevention report for the month of Sept., 2019.
- 3) Zoning & Code Enforcement report for the month of Sept., 2019.
- 4) Planning Board minutes of September 11, 2019.

- Motion seconded by Council President Buchanan.

B) **Notice to Adjacent Municipality/Property Owner**

- 1) Notice of an application before the South Amboy Planning Board/Board of Adjustment on October 23, 2019 from Sat Kapoor and Kailash, LLC, 533 Ridgeway Ave. South Amboy seeking preliminary and final site plan approval with use and bulk variances, etc.
- 2) Notice of an application before the Sayreville Zoning Board on October 23, 2019 from Mary Aileen, LLC, Block 62, Lot 17.01, Jernee Mill Road seeking use variance relief.

-B 1-2) Receive & File

- C) Received the following **Planning Board Resolution** which was memorialized on September 11, 2019:

- 1) American Pile Driving Equipment, Block 59.01, Lot 1.06, Hartle St.

- C) Receive & File

- D) Committee Reports: 1) Progress

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of Sept., 2019.
- 2) Office on Aging Supervisor's report for the month of Sept., 2019.
- 3) Rent Leveling Board Minutes of Oct. 8, 2019.

- Motion seconded by Councilman Dalina.

- B) Report received from the Open Space Committee recommending the Borough sell Block 337, Lot 9, Warwick Road/Yorkshire Place to Robert Downey Contracting with a deed restriction that the land cannot be used as part of any new building lots.

-Approved / Resolution

C) Committee Reports – Councilwoman Novak:

- 1) She commented that she never knew about 1st Responders Day and thanked all the volunteers.
- 2) She stated that the Halloween Parade was very well attended.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes be received & Filed.

- 1) Water & Sewer Director's report for the month of Sept., 2019.

- Motion seconded by Councilwoman Novak.

B) Committee Reports – Councilwoman Kilpatrick that the Trick or Trunk event was great. She stated that in the Nutrition Center the paint on the ceiling is chipping and flickering down. She also requested that they look into having an extra bathroom installed on the first floor in the Senior Center. She spoke about the parking issue in the parking lot of the Senior Center.

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Council President Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of Sept., 2019.
- 2) Police Department report for the months of Aug. & Sept., 2019
- 3) Board of Health and Registrar's report for the months of Aug. and Sept., 2019.

- Motion seconded by Councilwoman Novak.

B) **Resignation of Firefighter** Sean Morelli of Melrose Hose Co. No. 1, effective October 7, 2019.

- Receive & File

D) Committee Reports: 1) Progress

➤ **MAYOR – Kennedy O'Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization for the Tax Collector to hold a public assignment sale under the Jones Act pursuant to N.J.S.A. 54:5-114.

- Resolution.

- 2) Authorization to appoint a full-time Clerk 1 in the Tax Department.

- Resolution.

- 3) Authorization to promote a Clerk 1 to Senior Payroll Clerk in the Finance Dept.

- Resolution.

- Planning & Zoning/Construction

- Public Safety

- 1) Authorization to transfer a 2010 Ford Crown Victoria VIN#2FABP7BVXAX11133 to the Sayreville Board of Education for the Sayreville High School Auto Shop Class as an opportunity for the students to further develop their skills.

- Resolution.

2) Authorization to appoint a full-time and per-diem Communications Operator.

- Resolution.

- Public Works

1) Authorization to enter into an Interlocal Agreement with the County of Middlesex for road line striping on Ernston Road, Johnson's Lane, Gondek Drive and Kennedy Drive in an amount not to exceed \$6,166.89.

- Resolution.

2) Authorization to **renew five (5) year agreements with Middlesex County for participation in:**

- a) The CFC (chlorofluorocarbons) recovery program which includes a 50% reimbursement from the County for costs associated with the program; and
- b) For the County to place a container at Fort Grumpy for the purpose of tire recycling for Middlesex County residents with the borough receiving 40% of the total weight of the material deposited.

- Resolution.

3) Authorization for the Recycling Coordinator to apply/sub a grant application for \$7,257.00, for the 2020 Recycling Enhancement Grant. This grant will be to purchase signs for the recycling center, as per the guidelines for the application.

- Resolution.

- Recreation

- Water & Sewer

➤ **C.F.O. – Denise Biancamano**

1) Budget Transfer Resolution

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

1) Sharon Estates Major Subdivision – Bond Release Request (Report Attached)

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

1) Authorization for a Resolution expressing support for transportation Electrification in the State of New Jersey (Copy of Reso. in your packet)

- Resolution.

2) Discussion – Ordinance Amending Chapter IX, "Animal Control" to add Section 9-3.9 Banning the Sale of Dogs & Cats from Pet Shops Associated with Puppy and Kitten Mills. (Sample Ord. in packet)

- Ordinance.

➤ **PUBLIC PORTION**

At this time Council President Buchanan opened the meeting to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, 28 Scarlet Drive

He questioned if the trees were cut on Main Street Extension.

Councilwoman Novak responded that they were cut on both sides.

He questioned the property being sold to a builder.

Councilwoman Novak responded that nothing can be built on it.

- There being no further questions or comments, Councilwoman Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **EXECUTIVE SESSION** – Personnel

Borough Attorney Mr. DuPont read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5-10 minutes to discuss the following matters:

- Personnel

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Mary J. Novak, Councilwoman

APPROVED:

/s/ Daniel Buchanan, Council President

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:28 PM

Reconvene:

Councilwoman Novak made a **motion to reconvene**. Motion was seconded by Councilman Dalina.

Roll Call: Voice Vote, all Ayes. - Time 7:30 PM

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak to adjourn the Agenda Session.**
Motion was seconded by Councilwoman Kilpatrick

Roll Call – Voice Vote, all ayes. Carried.

Time: 7:30 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Deputy Municipal Clerk

Date Approved: _____